



## MCC Toronto

### Maintenance Supervisor

#### Educational Requirements:

Bachelor's degree in Mechanical, Electrical, or an Electrician would be an asset

#### Required Knowledge:

Preventive Maintenance Program  
Microsoft Office (Excel, Word, PowerPoint)

#### Experience:

Minimum 5 years hands-on experience in maintenance  
Minimum 2 years supervisory experience

#### Job Description:

Reporting to Director of Production and Facilities, the Maintenance Supervisor's responsibilities will include:

- Leads a team of Maintenance Technicians to ensure all manufacturing machines and equipment are maintained in a professional and timely manner.
- Performs high level of machine trouble shooting.
- Involves in all aspects of building maintenance requirements for all new construction, renovations and updates to current systems, and according to legal requirement as well as oversees a variety of plumbing and carpentry functions.
- Coordinates and monitors contractor activities for projects.
- Sets priorities for preventative maintenance work orders, maintenance requisitions and scheduled work.
- Maintains adequate supplies and equipment for the maintenance department.
- Adheres to departmental procedures and systems, e.g., "systems for preventative maintenance", "maintenance requisitions", scheduled work and continued quality improvement/risk management programs.
- Maintains inventory of equipment, manuals and warranties.
- Responsible for contracting and coordinating snow removal, ice safety, and landscaping of property.

To apply, please email Nancy Barrett at [nancy.barrett@mcc-hvac.com](mailto:nancy.barrett@mcc-hvac.com)

Mobile Climate Control encourages applications from all qualified candidates. Please contact Nancy Barrett at [nancy.barrett@mcc-hvac.com](mailto:nancy.barrett@mcc-hvac.com) or 1-905-482-2750 ext. 1266 or Cell: +1+647-405-6651 if you need accommodation at any stage of the application process or want more information on our accommodation policies.