



# Mobile Climate Control



Off Road



On Road

## Information to Contractors and Service Providers

The purpose with this information is to secure that MCC and our subcontractors and Service Providers, conducting work within MCC's facilities, together creates a proper and safe work environment and minimal environmental impact.

### Content

1. This is MCC
2. What we expect from you and fundamental alerts



## 1. This is MCC

MCC is a supplier of custom engineered HVAC-products and systems for buses, off road, utility vehicles, military and specialty applications.

MCC has facilities in North America, Asia, Europe, and Africa.

The facilities in North America are located in Goshen and York (USA) and Toronto (Canada).

The facilities in Europe are located in Olawa (Poland) and Norrtälje (Sweden).

The facility in Asia is located in Ningbo (China).

The facility in Africa is located in Durban (South Africa).

This information is valid for subcontractors to Ningbo, Olawa and Norrtälje.

## 2. What we expect from you and fundamental alerts

### What we expect from you (in line with our policies):

MCC requires external Contractor/Service Provider Supplier person(s) working for or on behalf of MCC to be qualified for the task/job/service provided (education, training and/or experience). This includes understanding the impacts(s)/activities performed may have on the Environment and the potential consequences of departure from MCC and/or Industry operating procedures.

We expect our contractors and service providers to adhere to our Quality, Environmental and Business Ethics policies as well as our Anti-Corruption Directive. These policies are available for review on MCC's website <http://www.mcc-hvac.com/corporate/corporate-responsibility/>.

### Fundamental alerts:

- Provide and/or make available the company with an up to date Liability Insurance (Combined Liability Insurance), both for own employees and covering of damages on MCC facility
- Make sure that agreement is established and that scope of the work is fully understood
- Always consult/contact your MCC contact person before you for the first time start the agreed activities within MCC in order to secure that:
  - You find emergency exits
  - You find firefighting equipment
  - You find first aid stations
  - You find decontamination equipment and related instructions
  - You get information about other instructions that may be applicable for your activities
- Always before each working day sign the visitors log at the reception and inform your MCC contact person about planned activities for the day
- Always report to your MCC contact person and sign the visitors log when you leave for the day
- Cleaning up must be done after each working day



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- Note that you are responsible for handling and safe transportation of waste occurred connected with your activities within MCC
- Note that chemicals brought to MCC by you first must be approved by MCC'S Environmental coordinator
- Note that all kind of incidents and accidents must be reported to your MCC contact person.
- Contractors shall provide, when requested to do so, evidence of safety training provided to their employees in accordance with the statutory requirements for safety training
- Before starting a Hot Work (a temporary operation involving open flames and sparks such as brazing, cutting, grinding, soldering, thawing pipes, torch-applied roofing and welding) obtain a Hot Work Permit from your MCC contact
- Before starting work at height (any work involving lifting boom/fork-lift, etc.) provide MCC with applicable special license
- External contractors using refrigerant in MCC's premises shall be licensed to do so and will require identification/proof of use
- Electrical contractors must make available a copy or have on file at MCC a copy of their Industrial Electrician license prior to commencing any electrical work

Contractor/Supplier/Waste hauler agrees to the conditions and terms of this document by way of Sign-off below.

Company Name	Company Rep (Print)	Company Rep. (Sign)	Date

MCC Representative	Title	Date