

# **Mobile Climate Control**



**Off Road**



**On Road**

## **Information to Contractors and Service Providers**

The purpose with this information is to secure that MCC and our subcontractors and Service Providers, conducting work within MCC's facilities, together creates a proper and safe work environment and minimal environmental impact.

### **Content**

- 1. This is MCC**
- 2. What we expect from you and fundamental alerts**



## 1. This is MCC

MCC is a supplier of custom engineered HVAC-products and systems for buses, off road, utility vehicles, military and specialty applications.

MCC has facilities in North America, Asia, Europe, and Africa.

The facilities in North America are located in Goshen and York (USA) and Toronto (Canada).

The facilities in Europe are located in Olawa (Poland) and Norrtälje (Sweden).

The facility in Asia is located in Ningbo (China).

The facility in Africa is located in Durban (South Africa).

This information is valid for subcontractors to Toronto (Mississauga & Vaughan).

## 2. What we expect from you and fundamental alerts

### What we expect from you (in line with our policies):

MCC requires external Contractor/Service Provider Supplier person(s) working for or on behalf of MCC to be qualified for the task/job/service provided (education, training and/or experience). This includes understanding the impacts(s)/activities performed may have on the Environment and the potential consequences of departure from MCC and/or Industry operating procedures.

We expect our contractors and service providers to adhere to our Quality, Environmental and Business Ethics policies as well as our Anti-Corruption Directive. These policies are available for review on MCC's website <http://www.mcc-hvac.com/corporate/corporate-responsibility/>.

### Fundamental alerts:

- Provide and/or make available the company with an up to date Liability Insurance (Liability Insurance Certificate (WSIB), if not applicable notify MCC), both for own employees and covering of damages on MCC facility
- Must be knowledgeable about Environmental laws/Municipal Regulations governing the waste generated by their activity while at MCC
- Should submit any Hazardous chemical documentation ( i.e MSDS/SDS) that will be used to the Building Manager and/or EMS representative for review and approval
- External contractors using refrigerant in MCC's premises shall be licensed to do so and will require identification/proof of use (ODS card)
- Electrical contractors must make available a copy or have on file at MCC a copy of their Industrial Electrician license prior to commencing any electrical work
- Gas fitters must be licensed and have a G1(>350 btu systems), G2(≤ 350 btu systems) G3 (Entry level component assembly only)



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- Waste Haulers (Hazardous/Industrial Waste) suppliers must be approved by the Ministry of the Environment for their activity and will be required to participate in MCC’s waste handling procedures
- Waste Haulers/Chemical suppliers/Contractors are responsible for all chemical cleanup (and associated liabilities) as a result of spills from their activity while on-site at MCC
- Waste Haulers (Under TDG regulation, Part 3.4(2), when both dangerous and non-dangerous goods (i.e mixed load) are identified on the same manifest, the dangerous goods information must be shown first or highlighted in print/colour. Dangerous goods must reference UN# on manifest
- External Contractors using oils, oil mixtures, oily rags/gloves should dispose of this material in the designated waste bins (small quantities)
- Oil /Oil mixtures spills and other chemicals spills shall follow MCC Contingency plan and must be reported to your MCC contact and/or the Environmental Representative
- Paper waste must be placed in recycling bins. Cardboard shall be given to your MCC contact to dispose in the compactor.
- Bottles and cans containing NON-HAZOURDOUS MATERIAL shall be placed in the recycling waste. Ask MCC contact for location
- MCC may request Contractor’s to provide evidence of licensing/certification information
- Before starting a Hot Work (a temporary operation involving open flames and sparks such as brazing, cutting, grinding, soldering, thawing pipes, torch-applied roofing and welding) obtain a Hot Work Permit from your MCC contact

Contractor/Supplier/Waste hauler agrees to the conditions and terms of this document by way of Sign-off below.

Company Name	Company Rep (Print)	Company Rep. (Sign)	Date

MCC Representative	Title	Date